

## September 26 – Myers Park – 8:00 am

### **Cross Country / Track Booster Club Fall Festival Planning Meeting Minutes – Sept 22, 2015**

#### **Discussion –**

- **Friday – Race Setup – 9:00 am** - Meet at field house.
  - a. Need trailer to load (3) cows
  - b. Tables – 20 tables - concessions (4), Hospitality (1), Registration (3), Spirit wear (4), Timer (2), Porta-potty (2)
  - c. Tents – 6 (Matt, Joiner, Brands, Myers, Cardwell) Hospitality, Registration, Timer, Trainer
  - d. Tractors (Brands, Joiner)
- **Saturday – Race Day – 6:00 am – 7:15 am** (see attached sheet for your specific arrival time) Wear red top and khaki pants/shorts, bring flash light
  - a. Load (3) cows from field house
  - b. Porta-potty arrival (21) ordered – put in two locations, Bob Brands to direct, arrive between 10:00-1:00 on Friday.
    - i. Need extra toilet paper & hand sanitizer (Monica)
    - ii. Student volunteers to help restock
  - c. Registration table
    - i. Need copies of box assignments (Camille will print)
    - ii. Need copies of course maps (Camille will print)
  - d. Announcers to thank:
    - i. Dunkin Donuts
    - ii. Panera Bread
    - iii. Trader Joes
    - iv. Neighborhood Walmart
    - v. Whole Foods
  - e. Parking
    - i. Buses/Spectators (2 @ dog show, 1 @ bus gate, 2 on road, 2 up top)
    - ii. Bus gate closes at 7:30, late arrivals go to car parking lot
    - iii. Need cones and light sabers
  - f. Awards – hand out medals; possibly cheerleaders
  - g. Drones – Austin Galloway (will have 2)
  - h. TxMile split will be there
  - i. Kona Ice – sno cones
  - j. Plywood for race results – Joiner
  - k. Signs – Joan Lange (need to light or add reflectors)
  - l. Course monitors need flags
  - m. Concessions and Spirit Wear will have change
  - n. Team bus leaves at 6:00 from field house
  - o. TxMile Split will be there